



**ORAN PARK**  
**ANGLICAN COLLEGE**

**YEAR 7 2024**

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**INFORMATION &**  
**ASSESSMENT SCHEDULE**

# PRINCIPAL'S WELCOME

The adventure of Senior School has begun! This is the time of greater flexibility and yet greater demands. It can be a time of tension for students and their parents. Our intention at Oran Park is to provide you with as much opportunity as possible to raise questions and seek solutions.

In the Year 7 Information and Assessment Book we have provided information regarding subjects and new approaches to the programs in Senior School. If the information raises questions for you, we are eager to assist you.

We are striving to have our students achieve their best; to enjoy their time at the College and to gain valuable insight into the world around them in order to adequately prepare for the future.

We are a Christian and Anglican College. We therefore have a values perspective to all aspects of College life. We will raise the issues of the importance of faith in the Lord Jesus Christ and his message in the Bible.

Please know of our concerns for each child and each family. We certainly wish you well as you embark on an important phase of life in the Senior Years at Oran Park Anglican College.

**NAOMI WILKINS**

**PRINCIPAL**

# INTRODUCTION

Welcome to Year 7! Oran Park Anglican College is committed to academic rigour and excellence in learning. Our Assessment program is focussed on students developing the skills to be life-long learners. Students will benefit from a wide range of assessment practices, ongoing formative assessment and a focus on improving the processes of learning including giving and receiving feedback, critical thinking and the development of the habits of mind.

Students need to refer to their timetable each day to ensure that they bring all the correct books and equipment and are prepared for their classes.

Year 7 has five Pastoral Care Teachers –

- **Miss Cupac**      [acupac@opac.nsw.edu.au](mailto:acupac@opac.nsw.edu.au)
- **Mrs Davison**    [jdavison@opac.nsw.edu.au](mailto:jdavison@opac.nsw.edu.au)
- **Miss Van Loon** [ivanloon@opac.nsw.edu.au](mailto:ivanloon@opac.nsw.edu.au)
- **Mr Ward**        [jward@opac.nsw.edu.au](mailto:jward@opac.nsw.edu.au)
- **Mrs Fedele**     [dfedele@opac.nsw.edu.au](mailto:dfedele@opac.nsw.edu.au)

Year 7 Student Wellbeing Advisor

- **Mr Michael Bullock**      [mbullock@opac.nsw.edu.au](mailto:mbullock@opac.nsw.edu.au)

If a student or parent has enquiries that relate to a specific subject, they should speak to their class teacher initially and then their Pastoral Care Teacher.

The BYOD program will have a significant impact on student learning. All textbooks for Year 7 will be available online and the availability of apps and online aids supplement classroom instruction. It is important, however, that students are still complimenting the use of technology with a balanced amount of handwriting as research suggest learning is stronger when the process of handwriting is incorporated into both classwork and study.

Oran Park Anglican College is committed to a caring approach towards all students, and this is exercised through its wellbeing and Pastoral Care programs. Each child and family are more than just a mark or a grade; they are individuals for whom God cares deeply and the College and staff are committed to you and your child and to demonstrating the College core values which seek the best for every student.

**STEVE OWEN**

**DEPUTY PRINCIPAL – HEAD OF SENIOR SCHOOL**

# ASSESSMENT GUIDELINES

## SUBMISSION OF TASKS

- a. The assessments listed in this booklet will contribute to both the Final grades and the achievement reported in the College reports issued at the end of each Semester.
- b. Each student is expected to personally complete the assessment tasks listed as well as all the other assessments which teachers may use to determine student progress.
- c. Written notification of assessment will be three weeks. Written notification will include notification date; weighting, description of the task; outcomes that are being assessed, what students are expected to do for the task; the due date and where the task is to be submitted.
- d. All assessments, with the exception of in class tasks, must be submitted by 9:00am on the due date via Canvas.

## CHANGE OF DATE FOR AN ASSESSMENT TASK SUBMISSION

### Extensions/Lateness

- a. A new notification will be printed and given to all students in a class/course where the due date has been moved and is authorised by the Director of Studies.
- b. Extensions of time may be granted only in exceptional circumstances. Students are not to consider that extensions of time will be granted automatically for assessment tasks. Written approval must be obtained in advance (more than 5 days) by filling out an Application For Extension Form from Student Services or the College website. This approval may involve independent documentary evidence e.g. a medical certificate. The form must be signed off by the Head of Faculty and then submitted to the Director of Studies. If a student has missed multiple tasks, they need to see the Director of Studies with the extension request form. The Director of Studies, in consultation with the Head of Faculty, will determine alternative arrangements for any missed assessment task/s.
- c. If it is not possible to submit an assessment on the due day (as may be the case with sudden illness where there is a need to go to the doctor immediately) the College Office must be informed no later than 8:30 a.m. on the set day and the Director of Studies will determine alternative arrangements with the Head of Faculty.
- d. There will be a penalty for unapproved late submission of any assessment. This penalty will be 10% of the total available marks for each day (counting one day for weekends) up until the 5<sup>th</sup> day after the original due date. Failure to submit or complete work after the 5<sup>th</sup> day is non-completion and will result in a mark of zero.

## **MALPRACTICE/PLAGIARISM/TASK NON-COMPLETION**

- a. A review panel consisting of the Director of Studies and the Head of Faculty will be convened to adjudicate on claims/accusations of malpractice or plagiarism. Proven dishonesty in an assessment task may result in a zero mark. The consequence of cheating or plagiarism will be a loss of 10% to 100% of the available marks, depending on the extent of the malpractice. In the event that malpractice affects more than 50% of a submitted task, this may be considered severe malpractice and may result in a zero mark. The penalty will be determined by the Director of Studies in consultation with the Head of Faculty.
- b. If a student does not make a genuine attempt at an assessment task a zero mark will be recorded.
- c. Even though zero marks may result due to lateness, students must still submit the task.
- d. Failure to submit a task will result in a warning letter being sent home to parents/guardians by the Director of Studies and Head of Faculty.
- e. If it is deemed the student has plagiarised/committed malpractice (like the use of AI/paraphrasing tools), a letter will be sent home notifying parents and a loss of 10% to 100% of the available marks may apply.

## **COMPUTER/PRINTER FAILURE**

- a. Students must submit an electronic copy of the task, submitted via Canvas unless stated otherwise on the assessment notification. Computer hardware/software or printer failure will not be accepted as an excuse for late submission. When working on assessments, students are advised that it is wise to have a backup computer copy of all tasks including backing up in the cloud e.g. OneDrive as well as draft printed copies. Electronic submission of a specific task is only permissible using systems such as Canvas, where this has been specified in the written notification of a specific task.

## **CATCH UP ASSESSMENTS**

- a. A student may be given the opportunity to catch up on a missed assessment before an estimate is provided. This will be at the discretion of the Head of Faculty.

## **LEAVE**

- a. It is the responsibility of the student to check the College Calendar/Assessment Booklets and identify all common assessment tasks that are due during the period of leave. Where set tasks are missed due to leave, it is the responsibility of students to make arrangements with relevant teachers in consultation with Heads of Faculty for how and when the tasks will be completed.

# YEAR 7 – 2024 TERM ASSESSMENT SCHEDULE

*There may be occasions where an assessment may require amending and students will receive written notification of these changes.*

TERM 1		
SUBJECT	WEEK	TASK
English	6	Persuasive writing
NAPLAN	7 & 8	
Geography	9	Research Task
PDHPE	8	Investigation and Presentation
Music	10	Performance
Science	10	Portfolio and Practical task
Visual Arts	11	Body of Work and Study
Mandatory Technology (7C/D/E)	11	Project 1: Engineering Report

TERM 2		
SUBJECT	WEEK	TASK
English	3	Creative writing
Mandatory Technology (7A/B)	3	Project 1: Brunch Design
Mathematics	3	Topic Test Portfolio
PDHPE	4	Research and Reflection
Geography	5	Comparative Task
Science	5	Biodiversity in Texts Poster
Mandatory Technology (7C/D/E)	6	Project 3: Cultural Design
Music	7	Composition
Mandatory Technology (7A/B)	9	Project 2: Robotics

### TERM 3

SUBJECT	WEEK	TASK
English	2	Essay (seen question with ETA chart)
Mandatory Technology (7C/D/E)	3	Project 3: Robotics
Mathematics	4	Topic Test Portfolio
Mandatory Technology (7A/B)	6	Project 3: Cultural Design
Music	8	Composition
Science	8	Modelling Task (SRP)
Visual Arts	9	Body of Work
PDHPE	9	Physical Literacy Evaluation

### TERM 4

SUBJECT	WEEK	TASK
PDHPE	2	In-Class Task
English	3 – 5	Essay (seen question part ETA chart)
Geography	3 – 5	Final Examination
Mandatory Technology (7A/B)	3 – 5	Project 4: Engineering Report
Mandatory Technology (7C/D/E)	3 – 5	Project 4: Brunch Design
Mathematics	3 – 5	Final Examination
Science	3 – 5	Final Examination
Visual Arts	3 – 5	Portrait Study