



YEAR 12 – 2021

ASSESSMENT SCHEDULE BOOKLET

Policies and procedures for eligibility of the award
of HSC

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PRINCIPAL'S WELCOME

The adventure of your final year in the Senior School has arrived! This is the time of greater flexibility and yet greater demands. It can be a time of tension for students and their parents. Our intention at Oran Park is to provide you with as much opportunity as possible to raise questions and seek solutions.

In the Year 12 Information and Assessment Book we have provided information regarding subjects and approaches to the programs in Senior School. If the information raises questions for you we are eager to assist you.

We are striving to have our students achieve their best; to enjoy their time at the College and to gain valuable insight into the world around them in order to adequately prepare for the future.

We are a Christian and Anglican College. We therefore have a values perspective to all aspects of College life. We will raise the issues of the importance of faith in the Lord Jesus Christ and his message in the Bible.

Please know of our concerns for each child and each family. We certainly wish you well as you embark on an important phase of life in the final Senior Year at Oran Park Anglican College.

NAOMI WILKINS
PRINCIPAL

INTRODUCTION

Welcome to Year 12! Oran Park Anglican College is committed to academic excellence. Each student must follow directions from teachers with promptness and courtesy, maintaining class notes, catching up work if they are absent and completing homework.

Students need to refer to their timetable each day to ensure that they bring all the correct books and equipment for their classes.

Year 12 is divided in two Pastoral Care classes. Their teachers are – **Miss Thomson** (hthomson@opac.nsw.edu.au) and **Mr Newton** (mnewton@opac.nsw.edu.au). If a student or parent has enquiries that relate to a specific course they should speak to their class teacher initially and then their Pastoral Care Teacher.

The BYOD program will have a significant impact on student's learning. All textbooks for year 12 will be available on the laptop and the availability of apps and online aids to learning are making a significant impact on the classroom. It is important, however, that students are still complimenting the use of technology with a significant amount of handwritten work as the current reality is that handwriting remains a valuable skill for education and life beyond school.

Oran Park Anglican College is committed to a caring approach towards all students and this is exercised through its wellbeing and Pastoral Care programs. Each child and family is more than just another student; they are individuals for whom God cares deeply and the College and staff are committed to you and your child and to demonstrate the College core values which seek the best for your child.

MICHAEL NEWTON
DEPUTY PRINCIPAL – HEAD OF SENIOR SCHOOL

Stage 6 Information on Policy and Procedures 2020-2021

1. Introduction

This booklet summarises the requirements and expectations for the year leading up to the Higher School Certificate in 2021. It includes:

- Rules and Regulations
- College Policies and Procedures

2. Higher School Certificate Eligibility

The NSW Education Standards Authority (NESA) are responsible for setting all regulations for the Higher School Certificate. This Certificate is awarded to eligible students at the completion of two years of senior secondary education that is Years 11 and 12.

In order to qualify for a Preliminary Record of Achievement, students are required to:

- have completed Year 10 or an equivalent qualification
- attend an accredited school
- satisfactorily complete courses that meet the pattern of study requirements
- sit for and make a serious attempt at the required examinations and assessment tasks.

The Higher School Certificate is accompanied by a Record of School Achievement (ROSA), which lists all courses studied in Years 11 and 12 and the performance grades achieved within each course.

3. Attendance

Because a high level of attendance at lessons is necessary to achieve satisfactory completion of the course, students are expected to attend all lessons in their subjects, unless reasons for not attending are substantial. The College expects all students to maintain satisfactory attendance to make sure that courses are completed and all course requirements are met.

Leave During Term Time – For family holidays, Elite Sport or Employment in the Entertainment/Hospitality Industry

In 2014 the NSW Government introduced amendments to the legislation relating to leave applications and, commencing in 2015, the Minister for Education instituted changes to the process of the recording of attendance and applying for absence from School.

Any family holiday taken during term time will be counted as absence. Families are requested to holiday **or travel during school vacation time only**. Instead, if “in-term holidays” are unavoidable, parents should apply for leave in writing using the Extended Leave Form, directly to the Principal providing essential details at least four weeks prior to the time of leave. These forms are available via the Student Reception.

An Application for a **Certificate of Exemption is required for all non-holiday related requests for leave**. (These include for example, exceptional circumstances, elite non-school sport, participation in the elite arts program, employment in the entertainment industry). Parents need to submit an **Application for Exemption from Attendance at School Form** to the Principal for approval at least two weeks prior to the requested Exemption period.

If the reason for requesting leave is in keeping with the requirements under the Education Act and considered to be in the student’s best academic interests, the Principal will accept the request and if leave is granted, the absence will be recorded as “L” (Leave/Absence). If the Principal does not accept the request for leave, it will be recorded as “A” (Unexplained or Unjustified Absence). If leave is approved by the Principal, a Leave Approval letter will be issued and emailed to parents. Parents will be notified by letter if leave is not approved.

A copy of all Leave/Exemption documents will be kept on the student’s file. In the case of Certificates of Exemption, the original must be kept by the parents.

The following must be taken into consideration when applying for Leave/Exemption:

In general, the taking of long periods of leave is discouraged. **Vacations taken outside normal school holidays will not normally be accepted as a valid reason for absence from, or non-submission of, an assessment task.** However, application to the Principal must be made well in advance to minimise disruption to a student's educational progress. When the period of leave requested is extensive, the student must demonstrate to the Principal that outcomes in each course will be achieved.

Leave during Years 10 to 12 is extremely difficult because of the NSW Education Standards Authority Assessment requirements. Students/Parents who are seeking leave will need to consult with the Senior School Coordinator, to determine how they might complete all NSW Education Standards Authority Assessment and Coursework requirements well before plans and bookings are made for any absence. Breaches of the NSW Education Standards Authority rules can result in the non-award of the external certificate. If exceptional leave is approved any hand-in assessment task that falls within the leave period must be completed prior to departure or submitted by the due date electronically unless a suitable arrangement can be made with the Senior School Coordinator, to complete the task at a later date. Formal documentary evidence will need to be provided to justify leave when an assessment task is scheduled during the leave period. Any class work must be caught up.

If the student takes leave that is not approved they will receive a mark of zero for any hand-in assessment task that is not submitted by the due date or any in-class task or examination that falls in that period. In addition, students must still complete the missed task upon their return to College.

College fees continue to be payable during these absences. **Teachers are unable to provide detailed work for extended periods but can make suggestions for study whilst the student is away.**

4. Units

All courses have a unit value, which refers to the class time allocated to the subject.

Number of units	Minimum total time	Typical time per week	Number of lessons in a ten-day timetable	Maximum marks in HSC
1 unit	60 hours	2 hours	5 periods	50 marks
2 units	120 hours	4 hours	9 periods	100 marks

5. Pattern of Study – Subjects and Units

Typically, each course of study involves at least 240 hours of class time over two academic years. The course is split into two portions:

- the Preliminary Course
- the HSC Course

Each of these portions has its own outcomes, content and requirements for formal assessment.

Preliminary Studies refers to subjects and courses typically studied in Year 11.

Preliminary courses:

- are usually studied over three terms
- are usually completed by the end of Term 3 of “Year 11”

A student must:

- satisfactorily complete the Preliminary course to be eligible to attempt the HSC course in a subject
- complete at least 12 units of Preliminary courses, including at least 2 units of English

HSC Studies refers to subjects and courses typically studied in Year 12.

HSC courses:

- are usually studied over four terms
- typically commence in Term 4 of Year 11
- are completed by the end of Term 3 of the following year

Both patterns of study must include at least:

- 6 units of Board Developed Courses
- 2 units of Board Developed Courses
- 3 courses of 2 or more units (either Board Developed or Board Endorsed Courses)
- study at least 4 subjects

Some courses have certain rules and prerequisites. For example, you can include English Studies in your 6 units of Board Developed Courses, but you can only count it as the 2 units of English that UAC uses to calculate an ATAR if you sit the optional HSC examination.

6. Confirmation of Entry

You must be entered with NESA for all courses you are attempting this year. This includes any courses outside your school or the College that your principal has approved, like VET or distance education courses, and study with an outside tutor.

You will be given a Confirmation of Entry showing your personal details, courses and whether or not you are eligible for an HSC and an ATAR. You must sign the declaration on the Confirmation of Entry and return it to school.

If you would like an ATAR so you can apply to universities, make sure your ATAR eligibility is recorded on your Confirmation of Entry.

Your Students Online account will show key details

Your Students Online account will be updated when your Confirmation of Entry is finalised. You can then log in with your student number and PIN to see messages from NESA and study details, like your grades for Years 10 and 11. You will also be able to view your exam timetable, assessment ranks and HSC results when they become available.

7. Australian Tertiary Admission Rank (ATAR)

The ATAR is a number between 0 and 99.95 with increments of 0.05. It provides a measure of your overall academic achievement in the NSW HSC in relation to that of other students, and it helps universities rank applicants for selection.

It is calculated on behalf of the universities and released by UAC (University Admissions Centre). The ATAR is a rank, not a mark. Your ATAR indicates your position relative to the students who started Year 7 high school with you. An ATAR of 80.00 indicates that you have performed well enough in the HSC to place you 20% from the top of your Year 7 group, had all students in this group completed Year 12 and been eligible for the ATAR.

It is important to note that your ranking depends solely on your performance in the HSC.

ATARs are calculated for all ATAR-eligible students, but not all students are notified. Only NSW HSC students who indicate on their HSC entry forms that they wish to be notified of their ATAR will receive an ATAR Advice Notice from UAC in the mail at about the same time they receive their HSC results from the NESA (NSW Education Standards Authority).

Are you eligible for an ATAR?

To be eligible for an ATAR in you must satisfactorily complete at least 10 units of ATAR courses. These ATAR courses must include at least:

- eight units from Category A courses
- two units of English
- three Board Developed courses of two units
- four subjects.

How is your ATAR calculated?

Your ATAR is based on an aggregate of scaled marks in 10 units of ATAR courses comprising:

- your best two units of English and
- your best eight units from the remaining units.

No more than two units of Category B courses can be included.

8. Course Completion

For each course, students must:

- follow the course specified by the NESA
- apply themselves with diligence and sustained effort to the set tasks and experiences
- achieve some or all of the course outcomes

The College is required to certify that students have satisfied these expectations.

9. Assessment Plan

Each student's achievement in each course will be measured through formal assessment. This assessment will determine what a student knows, understands and is able to do. There will be a variety of assessment tasks in each course.

The assessment plan in each course is designed to measure the extent to which each student achieves the defined outcomes of the course. In Year 11 the formal assessments are the major indication of satisfactory completion. In Year 12 the formal assessments all contribute to the assessment mark which is reported as part of the student's HSC results. The Assessment mark is not to be regarded as an indication of how the student will perform in the HSC examination.

Students should keep all completed assessment tasks until after the HSC examinations.

The plans and calendar weeks, for formal assessment in each subject will be issued in an Assessment Handbook.

10. Assessment Policy

Number and type of tasks

- Three tasks in Preliminary Courses and three to four tasks including the trial HSC are considered sufficient to adequately assess the components of most courses according to NESA
- The Assessment Tasks should be appropriate to the outcomes and components of the course being assessed. For example, tasks could include assignments, fieldwork studies and reports, model making, oral reports, research projects, practical tests and open-ended investigations, viva voce and improvisations.

Procedures for informing students

All students will be given and sign for a Preliminary/HSC Assessment booklet at the beginning of the Preliminary/HSC Course. This will contain the Assessment Schedule for each task and the week and term it will be administered.

Submission of Tasks

- a. The assessment tasks listed in the Assessment Booklet will measure achievement of the outcomes of the Preliminary/HSC course and determine the marks in the College ranks and grades reports.
- b. In addition to the Assessment book students will be given written notice of the assessment task a minimum of two weeks before the assessment is due containing:
 - A detailed description of the task
 - The outcomes being assessed
 - The weighting of the task
 - The marking criteria
- c. Assessment tasks will occur in the weeks designated in this booklet unless there is prior written notification from the Head of Senior School or the relevant Subject Co-ordinator.
- d. The relevant Subject teacher/coordinator will determine on which day of the designated week the assessment will fall. The Academic Administration Coordinator will meet with Subject Coordinators to determine a Year 11/12 Assessment due date calendar.
- e. All Assessments must be submitted on the day and time stipulated on the Assessment Task Notification.
- f. If a task is submitted after this time (without just cause) the student will receive zero.
- g. All hand in assessments must contain an assessment task cover sheet containing a tear off slip which is signed and returned to the student when the assignment is handed in. A copy of the cover sheet can be found at the back of this book.
- h. If assignments are submitted electronically they must be submitted through a system where the time of submission is recorded (eg. Canvas, Email).
- i. All assessment tasks must be a printed hard copy of the task unless specifically stated. Computer hardware or software failure will not be accepted as an excuse for late submission. Students cannot submit assessments via email unless specifically stated. When working on assessments students are advised that it is wise to have a backup computer copy of all tasks including backing up in the cloud eg OneDrive as well as draft printed copies. Electronic submission of a specific task is only permissible using systems such as Canvas or email for example, where this has been specified in the written notification of a specific task.
- j. If a student is ill or unable to complete an assessment for a valid reason they must
 - Ring the College office before 8.30 am on the day of the assessment to notify the College of the absence.

- Download the “Illness/Misadventure” form from the College website and have it completed by a doctor or other suitable person.
 - Return the form to the Head of Senior School on return to College.
 - At that point the student will be required to complete the task or an alternate task designated by the Subject Coordinator/Teacher.
- k. Zero marks may be awarded when a student has not made a genuine attempt, does not have a valid reason for not completing a task or there is evidence of serious malpractice, such as plagiarism and cheating at examinations as determined by the Head of Senior School in consultation with the Academic Administration Coordinator/Subject Coordinator/Teacher. **In addition, students are still required to complete or resubmit the task.**
- l. Disability provisions similar to those given for the HSC examination will only be given to students for major examinations. They may be given in other school-based assessment tasks at the discretion of the subject coordinator and the Learning Support Coordinator.

Misadventure/Illness and Extensions

Misadventure/illness is an event immediately prior or during an assessment that is beyond the student’s control and which allegedly affected the student’s performance in that assessment. (ACE manual Ref 9023).

- a. Students can appeal for Misadventure/Illness using a Student Request Form available from Student Reception or it can be downloaded from the College website. A copy of the cover sheet can be found at the back of this book. It must be completed by a Doctor or other suitable person depending on the circumstances.
- b. The Head of Senior School, in consultation with the Academic Admin Coordinator and Subject Coordinator, will determine alternative arrangements for any missed assessment task.
- c. Extension of time may be granted only in very exceptional circumstances. **Students are not to consider that extensions of time will automatically be granted for assessment tasks.** In very exceptional circumstances, it is the student’s responsibility to submit a request for this special consideration from the Head of Senior School well before the due date of the assessment task. Students will need to apply to the Head of Senior School before the due date, using the form from the website or from Student Reception in order to be granted an extension. **Vacations taken outside normal school holidays will not normally be accepted as a valid reason for absence from, non-submission of, an assessment task.**
- d. Malpractice is any activity undertaken by a student that allows them to gain an unfair advantage over others. It includes, but is not limited to:
 - copying someone else’s work in part or in whole, and presenting it as their own
 - using material directly from books, journals, CDs or the internet without reference to the source
 - building on the ideas of another person without reference to the source
 - buying, stealing or borrowing another person’s work and presenting it as their own

- submitting work to which another person such as a parent, coach or subject expert has contributed substantially
- using words, ideas, designs or the workmanship of others in practical and performance tasks without appropriate acknowledgement
- paying someone to write or prepare material
- breaching school examination rules
- using non-approved aides during an assessment task
- contriving false explanations to explain work not handed in by the due date
- assisting another student to engage in malpractice
- deliberate absence prior to the submission of a task.

Any student found guilty of malpractice in an assessment task shall lose between 10% and 100% of the mark depending on the nature of the malpractice. In the event that malpractice affects more than 50% of a submitted task, this may be considered severe malpractice and may result in a zero mark being awarded. The penalty will be determined by the, Head of Senior School, Academic Administration Coordinator and Subject Coordinator of the subject involved.

- e. Failure to submit an assessment task on the due date because of truancy (that is unauthorised absence) will automatically result in zero marks being awarded for that task.
- f. The Head of Senior School, in consultation with the Academic Administration Coordinator and Subject Coordinator, will determine an alternative task in the result of a non-completion, non-serious attempt and/or plagiarism.
- g. Failure to complete an Assessment Task within the allocated time provided, either as an in class period task or for that element of a larger task will result in a zero being awarded.
- h. **Even though zero marks may result due to lateness, students still must submit the task.** Failure to submit or complete work is also grounds for an 'N' determination for that task i.e. Non Completion of a task. Non-completion of a task may put the student's HSC in jeopardy.

11. Assessment Review

- i. A student may seek clarification about assessment results from their teachers. This may result in re-marking of the task or a section of the task. After this process, a student may submit an appeal against the administration of any assessment task. The student must complete the form "Application for Appeal" within a week of a problem occurring and will be considered by an appeals committee comprising the Principal, the Head of Senior School, Academic Administration Coordinator and the relevant Subject Coordinator.
- j. An assessment review should focus on the College's procedures for determining the final assessment mark. Students are not entitled to seek a review of a teacher's judgements of the worth of individual performance in assessment tasks at the end of the course. The marks or grades awarded will not be subject to review as part of this process. Any disputes over an individual task must be resolved at the time a task is returned.

12. Special Requirements for VET courses and Major Works

VET students must complete mandatory 35 hours of industry workplace requirements in each year of the Preliminary and HSC courses.

Students studying courses with a Major Work practical component must complete their work at school. Special Requirements for work that is done at home must follow NSW Education Standards Authority guidelines to enable certification by the class teacher.

Students who are submitting Major Works in Visual Arts, Design and Technology etc. must ensure that their submitted work(s) comply strictly with the NESA requirements, in terms of deadlines, size dimensions, weight, volume, running time limits (for film or video works), nature of materials used etc. The Education Standards Authority will not accept works that are oversized, overweight, over the prescribed running time or constructed of prohibited material.

For all submitted works, you will need to sign a declaration stating that the work is your own, and that you have properly acknowledged anyone else's words, ideas, designs or work that you have used.

Your teacher will monitor and record your progress on your submitted work. Your teacher and principal must then certify that you did the work under the teacher's supervision and that it:

- is your own work
- is consistent with earlier drafts and other examples of your work
- was finished by the due date.

If your teacher can't certify the work, you might receive fewer or zero marks. If you are planning a work that you will need to work on at home, you need your teacher's permission.

These requirements are set out in the ACE Manual and in the relevant Subject Manuals. These can be found on the NSW Education Standards Authority web site, <https://educationstandards.nsw.edu.au>

13. Achievement in HSC Courses and Feedback

For Preliminary and HSC Courses the College will report on each student's achievement against the NSW Education Standards Authority outcomes.

Marks awarded for assessment tasks must reflect the differences in student performance. This is achieved by the making guidelines using the full range of marks available for the task.

- Information on marking guidelines may be found on the NESA Portal – Principles for Developing Marking Guidelines
- This does not mean that marks must be spread across the whole range nor does it mean that they must fall between 50 and 100, which is the range of most marks when assessments have been moderated.

Students must receive full written feedback on all assessment tasks.

14. 'N' Determinations

A student who fails to meet the requirements in any course can receive an 'N' for that course, to indicate this non-completion. Courses that are not satisfactorily studied will not be listed on the Record of School Achievement (ROSA).

Prior to an 'N' being awarded the student and the parent/guardian will be given written warnings. Students who do not complete an assessment task will be sent an N award warning letter as per the NSW Education Standards Authority Policy with a new date by which the task has to be completed. These warnings will be early enough for the student to correct the problem and meet course requirements. If the task is not completed by that date a second warning letter will be sent. If not completed the student will be interviewed by the Head of Senior School who will notify the student of the possibility of a 'N' determination in that subject.

An 'N' can lead to a student not satisfying the requirements for a Preliminary course. Consequently, the student will be ineligible for the HSC course in that subject.

15. Student Entry

The College is responsible for completing a formal entry for each student who takes Preliminary and HSC courses. This will be done by the Academic Administration Coordinator.

16. Student Transfers to the College

Any student who transfers into the College after the 30 June the previous school is responsible for providing assessment marks.

17. Accumulation of Preliminary and HSC courses

It is possible to accumulate Preliminary and/or HSC courses over a period of up to five years. Accumulation of courses will normally happen only after formulation of a detailed plan, in consultation with the appropriate College staff.



Submission of Preliminary or HSC Assessment Task

(Attach this form as the front cover of any submitted assessment task)

Student Number: _____

Course: _____

Due Date of Submission: _____

Name or Description of Task: _____

Certification:

- I certify that the work being submitted is my own.
- Any material copied from textbooks, journals, CD-ROM's or the internet is clearly identified and acknowledged.

Student's Signature: _____ **Date:** _____

Receipt (completed by student, checked and signed by teacher or designated staff member)

Name of teacher (to whom task is due): _____

Name of teacher or staff member receiving task: _____

Teacher Signature: _____

Date: _____ Time: _____

✂ _____

Second receipt to be returned to student

Receipt (completed by student, checked and signed by teacher or designated staff)

Submission of _____
(name of task)

Student Number: _____

Name of teacher (to whom task is due): _____

Name of teacher or staff member receiving task: _____

Teacher Signature: _____

Date: _____ Time: _____



Assessment Task Illness/Misadventure Appeal

Student's name _____

Subject _____

Date of task _____

Reason for illness/misadventure

Independent evidence of illness

To be completed by a medical practitioner

Diagnosis of medical condition _____

Date of onset of illness _____

Date(s) and time(s) of all consultations/meetings relating to this illness

Please describe how the student's condition/symptoms could affect their examination performance or ability to complete set task. (if the student was unable to attend an examination, it is essential that you provide full details in the space provided or on addition sheets(s) and attach them to the application)

Any other comments of information which may assist in the assessment of the student's appeal. (if there is not enough space, please attach additional sheet(s).

Please note that any fee for providing this report is the responsibility of the student.

Name of doctor or other health professional providing this information

Profession _____

Place of work/organisation _____

Address _____

Contact phone _____

Signed _____

Date _____

Independent evidence of misadventure

To be completed by a relevant person such as a Police Officer

Date of misadventure event _____

Were you a witness to the event Yes / No

If no, how did you obtain the evidence you are providing?

Are you known to the student? Yes / No

If yes, nature of relationship _____

Description of event

Name _____

Profession _____

Place of work/organisation _____

Address _____

Contact phone _____

Signed _____

Date _____



DISCONTINUATION OF SUBJECT FORM

- Procedure:**
1. Discuss possibilities for dropping of a subject with your parents and the school
 2. Ensure the change will not impact on tertiary preferred study requirements
(Speak to Mr Newton if you are not sure!)
 3. Complete this form and see Mrs Arundell in person for an interview

NOTE: You are not guaranteed discontinuing a subject until you have written confirmation from Mr Newton. You MUST continue to attend the subject until you have such permission.

Student Name: _____

PC Class: _____

Date applied: _____

Current Courses

Course & Level	e.g. 2 unit French							
Does this course contribute to an ATAR? e.g. Yes								
Total number of HSC Units contributing to my ATAR =								

Subject you wish to discontinue:	Reason for wishing to discontinue
<p>I have checked that this subject is not required for entry into my desired course after school and that I have 10 units of study to qualify for the HSC.</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%; text-align: center;"> <p>_____</p> <p>Signature (Student)</p> </div> <div style="width: 45%; text-align: center;"> <p>_____</p> <p>Signature (Deputy Principal)</p> </div> </div>	

In making an application

To enter the Senior Study program, I realise that I will have to make productive use of Senior Study lessons at school.

1. Change approved by Parents/Caregiver

Signature (Parents/Caregiver)

2. Change approved by teacher of discontinued subject and texts returned

Signature (Teacher)

3. Approval from Coordinator of subject being discontinued

Signature (Head of Faculty)

4. Change discussed with Careers Advisor (Mr Langley)

Signature (Careers))

5. ATAR contribution of new program discussed with Deputy Principal

Signature (Mr Newton)

Academic Administration Coordinator (Mrs Arundell)

☐

NESA updated

☐

Email sent to student

☐

Teacher Emailed

☐

Timetabler updated

☐

Interview sheet updated

Date received: _____ **Time received:** _____ am/pm **Date Final Process:** _____

Year 12 Biology HSC Assessment Schedule 2020 - 2021

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Unit		Heredity	Heredity Genetic Change Non-infectious disease & disorders Infectious disease	Infectious Disease	Heredity Genetic Change Non-infectious disease & disorders Infectious disease
Task Description		Modelling Task	Depth Study	Research Task	Trial HSC Examination
Outcomes		BIO12-4, BIO12-6, BIO12-7, BIO12-12	BIO12-1,2,3,4,5,6,7, BIO12-12, BIO12-13, BIO12-14, BIO12-15	BIO 12-3, BIO12-4, BIO12-6, BIO12-7, BIO12-14	BIO12-4, BIO12-5, BIO12-6, BIO12-7, BIO12-12, BIO12-13, BIO12-14, BIO12-15
Syllabus Requirements	Weighting % (syllabus)	Term 4, 2020 Week 7	Term 2, 2021 Week 1	Term 2, 2021 Week 8	Term 3, 2021 Week 3/4
Skills in Working Scientifically	60	15	20	10	15
Knowledge and Understanding	40	5	10	10	15
TOTAL	100%	20	30	20	30

Year 12 Business Studies HSC Assessment Schedule 2020-2021

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Unit		Operations	Finance	Marketing	All topics
Task Description		Business Report	Financial Statement Analysis	Research Task	Trial HSC Examination
Outcomes		H2, H5, H8, H9	H4, H7, H8, H10	H3, H4, H7, H8, H9	H1, H2, H3, H4, H5, H6, H8, H9, H10
Syllabus Requirements	Weighting % (syllabus)	Term 4, 2020 Week 8	Term 1, 2021 Week 8	Term 2, 2021 Week 7	Term 3, 2021 Week 3/4
Knowledge and understanding of course content	40	10	10	5	15
Stimulus-based skills	20	5	10		5
Inquiry and research	20		5	15	
Communication of business information, ideas and issues in appropriate forms	20	5		5	10
TOTAL	100%	20	25	25	30

Year 12 Chemistry HSC Assessment Schedule 2020 – 2021

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Topic		Acid/Base Reactions	Equilibrium and Acids Reactions	Organic Chemistry	Equilibrium and Acid Reactions Acid/base Reactions Organic Chemistry Applying Chemical Ideas
Task Description		Practical Test	Research Task	Depth Study	Trial HSC Examination
Outcomes		CH11/12 – 1-7	CH11/12 – 1-7, CH12-13	CH11/12-1-7, CH12-13	CH11/12-4-7 CH12-12-15
Syllabus Requirements	Weighting % (syllabus)	Term 4, 2020 Week 8	Term 1, 2021 Week 8	Term 2, 2021 Week 4	Term 3, 2021 Week 3/4
Skills in Working Scientifically	60	10	10	20	20
Knowledge and Understanding	40	10	10	10	10
TOTAL	100%	20	20	30	30

Year 12 Community and Family Studies HSC Assessment Schedule 2020 – 2021

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Topic		Research Methodology	Groups in Context	Support for Parents and Carers	Core Option - Social Impact of Technology
Task Description		Independent Research Project	Information Brochure	Presentation	Trial HSC Examination
Outcomes		H4.1, H4.2	H2.2, H3.1, H5.1, H6.2	H3.2, H5.1, H5.2	H1.1 – H6.2
Syllabus Requirements	Weighting % (syllabus)	Term 4, 2020 Week 8	Term 1, 2021 Week 8	Term 2, 2021 Week 6	Term 3, 2021 Week 3/4
Knowledge and Understanding of Course Content	40	10	10	10	10
Skills in critical thinking, research, analysis and communicating	60	15	15	15	15
TOTAL	100%	25	25	25	25

Year 12 Design and Technology HSC Assessment Schedule 2020 - 2021

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Unit		Proposal and Management	Design Theory and Practice	Production	Knowledge and understanding of course content
Task Description		Presentation of Project Proposal	Innovation Case Study	In Class Practical Test	Trial HSC Examination
Outcomes		H1.1, H4.1, H4.3, H5.2	H1.2, H2.1, H2.2, H3.1	H3.2, H4.2, H4.3, H5.1	H1.1, H1.2, H2.1, H2.2, H3.1, H6.1, H6.2
Syllabus Requirements	Weighting % (syllabus)	Term 4, 2020 Week 8	Term 1, 2021 Week 7	Term 2, 2021 Week 6	Term 3, 2021 Week 3/4
Knowledge and understanding of course content	40	5	20	5	10
Knowledge and skills in designing, managing, producing and evaluating a major design project	60	5	10	35	10
TOTAL	100%	10	30	40	20

In addition to these assessment tasks, students MUST consistently demonstrate that they are following the timetable for completion of the major work as set out by the class teacher.
Failure to adequately demonstrate this throughout the year may lead to further action, including N-Determination warnings.

Year 12 Drama HSC Assessment Schedule 2020 - 2021

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Unit		Individual Project work in progress presentation	Extended Response Essay: Studies in Drama and Theatre Topic	Presentation Group Performance	Trial HSC Examination
Task Description		Hand-in/present work in progress (10%) including logbook (10%) with ongoing drafts, research, investigation of ideas and reflection	In-class extended response essay based on workshops related to Studies in Drama and Theatre topic (Verbatim) (20%)	Presentation of Group Performance (20%) under development, logbook (10%) including preliminary script development, research, planning and reflection	Written Examination (10%) Group Performance (10%) IP Submission (10%)
Outcomes		H1.2, H1.3, H1.5	H1.1, H1.3, H1.5, H3.1, H3.3	H1.1, H1.2, H1.3, H1.4, H2.1, H2.2, H2.3	H2.1, H2.2, H2.3, H3.1, H3.2, H3.3
Syllabus Requirements	Weighting % (syllabus)	Term 1, 2021 Week 3	Term 2, 2021 Week 2	Term 2, 2021 Week 8	Term 3, 2021 Week 3/4
Making	40	10	10	10	10
Forming	30			20	10
Critically Studying	30	10	10		10
TOTAL	100%	20	20	30	30

Year 12 English Standard HSC Assessment Schedule 2020 - 2021

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Unit		Texts and Human Experiences	Module A Language Identity & Culture	Module C The Craft of Writing	Common Module (10%) Module A (5%) Module B (10%) Module C (5%)
Task Description		Critical Essay & Conceptual Representation (multimodal-viewing/representing)	Critical Essay	Creative Composition & Critical Evaluation (multimodal-listening/speaking)	Trial HSC Examination
Outcomes		EN12-1, EN12-2, EN12-6, EN12-9	EN12-1, EN12-2, EN12-3, EN12-6, EN12-7	EN12-4, EN12-5, EN12-7, EN12-8	EN12-3, EN12-4, EN12-5, EN12-8, EN12-9
Syllabus Requirements	Weighting % (syllabus)	Term 4, 2020 Week 8	Term 1, 2021 Week 7	Term 2, 2021 Week 5	Term 3, 2021 Week 3/4
Knowledge and understanding of course content	50	10	15	10	15
Skills in responding to texts and communication of ideas appropriate to audience, purpose and context across all modes	50	15	10	10	15
TOTAL	100%	25	25	20	30

Year 12 English Advanced HSC Assessment Schedule 2020 - 2021

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Unit		Texts and Human Experiences	Module A Textual Conversations	Module C The Craft of Writing	Common Module (10%) Module A (5%) Module B (10%) Module C (5%)
Task Description		Critical Essay & Conceptual Representation (multimodal-viewing/representing)	Critical Essay	Creative Composition & Critical Evaluation (multimodal-listening/speaking)	Trial HSC Examination
Outcomes		EA12-1, EA12-2, EA12-6, EA12-9	EA12-1, EA12-2, EA12-3, EA12-6, EA12-7	EA12-4, EA12-5, EA12-7, EA12-8	EA12-3, EA12-4, EA12-5, EA12-8, EA12-9
Syllabus Requirements	Weighting % (syllabus)	Term 4, 2020 Week 8	Term 1, 2021 Week 7	Term 2, 2021 Week 5	Term 3, 2021 Week 3/4
Knowledge and understanding of course content	50	10	15	10	15
Skills in responding to texts and communication of ideas appropriate to audience, purpose, and context across all modes	50	15	10	10	15
TOTAL	100%	25	25	20	30

Year 12 English Extension 1 HSC Assessment Schedule 2020 -2021

Subject Tasks		Task 1	Task 2	Task 3
Unit		Literary Worlds	Worlds of Upheaval	Common Module and Elective
Task Description		Creative response	Critical response & related material	Trial HSC Examination
Outcomes		EE12-2, EE12-4, EE12-5	EE12-1, EE12-2, EE12-3, EE12-4	EE12-1, EE12-2, EE12-3, EE12-4, EE12-5
Syllabus Requirements		Term 1, 2020 Week 9	Term 2, 2021 Week 8	Term 3, 2021 Week 3/4
Knowledge and understanding of complex texts and of how and why they are valued	50	15	20	15
Skills in complex analysis, sustained composition, and independent investigation	50	15	20	15
TOTAL	100%	30	40	30

Year 12 Food Technology HSC Assessment Schedule 2020 - 2021

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Topic		Food Manufacture	The Australian Food Industry Report	Food Product Development	Knowledge and understanding of course content
Task Description		Case study and practical task	Research Task and Practical	Design folio and practical task	Trial HSC Examination
Outcomes		H1.4, H3.1, H4.2	H1, H1.2, H.4	H2.1, H3.2, H4.1, H5.1	H1.1, H1.2, H1.3, H1.4, H2.1
Syllabus Requirements	Weighting % (syllabus)	Term 4, 2020 Week 7	Term 1, 2021 Week 8	Term 2, 2021 Week 7	Term 3, 2021 Week 3/4
Knowledge and understanding of course content	40		10	10	20
Knowledge and skills in designing, researching, analysing and evaluating	30	10		10	10
Skills in experimenting with and preparing food by applying theoretical concepts	30	10	10	10	
TOTAL	100%	20	20	30	30

Year 12 Industrial Technology (Timber Products) HSC Assessment Schedule 2020 -2021

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Topic		Design, Management and Communication	Industry Study	Production	Knowledge and understanding of course content
Task Description		Presentation of Project Proposal	Industry Report	In class Practical Task	Trial HSC Examination
Outcomes		H3.2, H3.3, H4.2, H4.3, H5.1, H5.2	H1.1, H1.2, H1.3	H1.2, H2.1, H4.1, H6.1, H6.2	H1.2, H1.3, H3.1, H7.1, H7.2
Syllabus Requirements	Weighting % (syllabus)	Term 4, 2021 Week 6	Term 1, 2021 Week 5	Term 2, 2021 Week 8	Term 3, 2021 Week 3/4
Knowledge and understanding of course content	40	5	20	5	10
Knowledge and skills in the design, management, communication and production of a major project	60	5	10	35	10
TOTAL	100%	10	30	40	20

Year 12 Information Processes and Technology HSC Assessment Schedule 2020 - 2021

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Topic		Project Management, Information Systems and Databases	Transaction Processing Systems	Communication and Multimedia	Knowledge and understanding of course content
Task Description		Information System Development	Case Study	Multimedia Report	Trial HSC Examination
Outcomes		H1.1, H3.1, H3.2, H4.1, H5.1, H5.2, H6.1, H6.2, H7.1, H7.2	H1.1, H1.2, H6.1, H6.2, H7.1, H7.2	H1.1, H1.2, H2.1, H2.2, H3.2, H4.1, H5.1, H7.1	H1.1, H1.2, H2.1, H2.2, H3.1, H3.2, H4.1, H5.1, H5.2, H6.1, H6.2, H7.1
Syllabus Requirements		Term 4, 2021 Week 8	Term 1, 2021 Week 7	Term 3, 2021 Week 1	Term 3, 2021, Week 3/4
Knowledge and understanding of course content	60	10	15	15	20
Knowledge and skills in the design and development of information systems	40	10	10	10	10
TOTAL	100%	20	25	25	30

Year 12 Investigating Science HSC Assessment Schedule 2020 - 2021

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Unit		Scientific Investigations	Technologies	Fact or Fallacy?	Scientific Investigation Technologies Fact or Fallacy? Science and Society
Task Description		Practical Task	Depth Study	Literature Review and Presentation	Trial HSC Examination
Outcomes		INS12-2, INS12-3, INS12-4, INS12-12	INS12-1, INS12-2, INS12-4, INS12-7, INS12-13	INS12-5, INS12-6, INS12-7, INS12-14	INS12-1 – 7, INS12- 12 -15
Syllabus Requirements	Weighting % (syllabus)	Term 4, 2020 Week 6	Term 1, 2021 Week 10	Term 2, 2021 Week 8	Term 3, 2021 Week 3/4
Skills in working scientifically	60	15	20	15	15
Knowledge and Understanding	40	10	5	5	15
TOTAL	100%	25	25	20	30

Year 12 Advanced Mathematics HSC Assessment Schedule 2020

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Unit		Graphing Techniques Graphs of Trigonometric Functions	Differential Calculus Applications of Calculus Integral Calculus	Sequences and Series Modelling Financial Situations	All Topics
Task Description		Presentation	In-Class Test	Investigation	Trial HSC Examination
Outcomes		MA12-1, MA12-5, MA12-9, MA12-10	MA12-1, MA12-3, MA12-6, MA12-7 MA12-9, MA12-10	MA12-1, MA12-2, MA12-9, MA12-10	MA12-1, MA12-2, MA12-3, MA12-4, MA12-5, MA12-6, MA12-7, MA12-8, MA12-9, MA12-10
Syllabus Requirements	Weighting % (syllabus)	Term 4, 2020 Week 5	Term 1, 2021 Week 6	Term 2, 2021 Week 7	Term 3, 2021 Week 3/4
Concepts, skills and techniques	50	10	15	10	15
Reasoning and communication	50	10	10	15	15
TOTAL	100%	20	25	25	30

Year 12 Mathematics Extension 1 HSC Assessment Schedule 2020 - 2021

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Unit		Trigonometric Functions Mathematical Induction	Vectors	Further Calculus Applications of Calculus	All Topics
Task Description		Presentation	Investigation	In-Class Test	Trial HSC Examination
Outcomes		ME12-1, ME12-3, ME12-6, ME12-7	ME12-1, ME12-2, ME12-6, ME12-7	ME12-1, ME12-2, ME12-4, ME12-6, ME12-7	ME12-1, ME12-2, ME12-3, ME12-4, ME12-5, ME12-6, ME12-7
Syllabus Requirements	Weighting % (syllabus)	Term 4, 2020 Week 6	Term 1, 2021 Week 5	Term 2, 2021 Week 7	Term 3, 2021 Week 3/4
Concepts, skills and techniques	50	10	10	15	15
Reasoning and communication	50	10	10	15	15
TOTAL	100%	20	20	30	30

Year 12 Mathematics Extension 2 HSC Assessment Schedule 2020 - 2021

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Unit		Introduction to Complex Numbers Using Complex Numbers	The Nature of Proof	Further Work with Vectors	Trial Examination
Task Description		Investigation	Presentation	Investigation	Trial HSC Examination
Outcomes		MEX12-1, MEX12-4, MEX12-7, MEX12-8	MEX12-1, MEX12-2, MEX12-7, MEX12-8	MEX12-3, MEX12-7, MEX12-8	MEX12-1, MEX12-2 MEX12-3, MEX12-4 MEX12-5, MEX12-6 MEX12-7, MEX12-8
Syllabus Requirements	Weighting % (syllabus)	Term 4, 2020 Week 7	Term 1, 2021 Week 5	Term 2, 2021 Week 3	Term 3, 2021 Week 3/4
Concepts, skills and techniques	50	10	10	10	20
Reasoning and communication	50	10	15	15	10
TOTAL	100%	20	25	25	30

Year 12 Mathematics Standard 2 HSC Assessment Schedule 2020 - 2021

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Unit		Rates and Ratios & Investments, Depreciation and Loans	Introduction to Networks	Trigonometry & Simultaneous Equations	All Topics
Task Description		Presentation	Investigation	In-Class Test	Trial HSC Examination
Outcomes		MS2-12 – 1, MS2-12 – 5, MS2-12 – 6, MS2-12 – 9, MS2-12 – 10	MS2-12 – 8, MS2-12 – 9, MS2-12 – 10	MS2-12 – 3, MS2-12 – 4, MS2-12 – 9, MS2-12 – 10	MS2-12 – 1, MS2-12 – 2, MS2-12 – 3, MS2-12 – 4, MS2-12 – 5, MS2-12 – 6, MS2-12 – 7, MS2-12 – 7, MS2-12 – 9, MS2-12 – 10
Syllabus Requirements	Weighting % (syllabus)	Term 4, 2020 Week 8	Term 1, 2021 Week 3	Term 2, 2021 Week 2	Term 3, 2021 Week 3/4
Concepts, skills and techniques	50	10	10	10	20
Reasoning and communication	50	10	20	10	10
TOTAL	100%	20	30	20	30

Year 12 Modern History HSC Assessment Schedule 2020 – 2021

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Unit		National Studies: Russia and the Soviet Union 1917-1941	Power and Authority in the Modern World 1919–1946	Peace and Conflict: The Arab-Israeli Conflict 1948–1996	All topics
Task Description		Oral Presentation	Research Task	Historical Analysis	Trial HSC Examination
Outcomes		MH12-2 MH12-5 MH12-7 MH12-8	MH12-3 MH12-4 MH12-6 MH12-7 MH12-9	MH12-1 MH12-2 MH12-3 MH12-4 MH12-5 MH12-8 MH12-9	MH12-3 MH12-4 MH12-5 MH12-7 MH12-9
Syllabus Requirements	Weighting % (syllabus)	Term 4, 2020 Week 8	Term 1, 2021 Week 8	Term 2, 2021 Week 3	Term 3, 2021 Week 3/4
Knowledge and understanding of course content	40	10	5	10	15
Historical skills in the analysis and evaluation of sources and interpretations	20		5	5	10
Historical inquiry and research	20	10	5	5	
Communication of historical understanding in appropriate forms	20	5	5	5	5
TOTAL	100%	25	20	25	30

Year 12 Music 1 HSC Assessment Schedule 2020

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Task Description		Core Performance Elective 1	Musicology (Viva Voce) Elective 2	Composition Elective 3	Trial HSC Examination Core Performance Core Aural Individual Electives
Outcomes		H2,4,6,11	H3,5,8,11	H1-11	H1,5,9,10,11 H2,4,6, H1-11
Syllabus Requirements	Weighting % (Syllabus)	Term 4, 2020 Week 8	Term 1, 2021 Week 11	Term 2, 2021 Week 8	Term 3, 2021 Weeks 3/4
Performance Core	10	5			5
Composition Core	10			10	
Musicology Core	10		10		
Aural Core	25		15		10
Individual Elective 1 Individual Elective 2 Individual Elective 3	45	10	10	10	15
TOTAL	100%	15%	35%	20%	30%

In addition to these assessment tasks, students MUST consistently demonstrate that they are following the timetable for completion of the major work as set out by the class teacher. Failure to adequately demonstrate this throughout the year may lead to further action, including N-Determination warnings.

Year 12 Personal Development, Health and Physical Education HSC Assessment Schedule 2020

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Unit		Sports Medicine	Health Priorities in Australia	Factors Affecting Performance	Health Priorities in Australia Factors Affecting Performance Sports Medicine Improving Performance
Task Description		Case Study	Report on Health Issues	Experiential Research Project	Trial HSC Examination
Outcomes		H8, 13, 16, 17	H1, 2, 3, 4, 5, 14, 15, 16	H7, 8, 9, 10, 11, 16, 17	H1, 2, 3, 4, 5, 7, 8, 9, 10, 11, 13, 14, 15, 16, 17
Syllabus Requirements	Weighting % (syllabus)	Term 4, 2020 Week 7	Term 1, 2021 Week 8	Term 2, 2021 Week 8	Term 3, 2021 Week 3/4
Knowledge and understanding of course content	40	5	5	15	15%
Skills in critical thinking, research, analysis and communicating	60	15	15	15	15
TOTAL	100	20	20	30	30

Year 12 Visual Arts HSC Assessment Schedule 2020

Subject Tasks		Task 1	Task 2	Task 3	Task 4
Unit		The Audience for Art	Shattering the Image	Art and Technology	Art and Technology
Task Description		Extended Response to Case study	VAPD/ Body of Work	VAPD/Body of Work	Yearly HSC Examination
Outcomes		H7, H8, H9	H1, H2, H4,	H1, H2, H3, H4, H5, H6	H7, H8, H9, H10
Syllabus Requirements	Weighting % (syllabus)	Term 4, 2020 Week 8	Term 2, 2021 Week 2	Term 3, 2021 Week 1	Term 3, 2021 Week 3/4
Art Criticism and Art History	50	20		30	
Artmaking	50		20		30
TOTAL	100	20	20	30	30