

# APPLICATION FOR EMPLOYMENT - TEACHER

Independent Schools NSW/ACT Standards Model (Teachers) Multi-Enterprise Agreement 2017

## 1. SCHOOL AND POSITION

Name of School

Position of

Primary

Secondary

Permanent

Temporary

Full-time

Part-time

Casual

## 2. PERSONAL DETAILS

Surname

Given name/s

Title

D.O.B

Sex

Former names (if applicable)

Address

Postcode

Address for correspondence

Postcode

Private Phone

Work Phone

Mobile Phone

Email

Country of Citizenship

Australian Resident

Yes

No

Church currently attending

How long

WWC Clearance Number

WWC Expiry

## ORAN PARK ANGLICAN COLLEGE

60 Central Avenue, Oran Park  
T 4604 0000 E admin@opac.nsw.edu.au W opac.nsw.edu.au

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## 3. EDUCATION

### SECONDARY EDUCATION

Highest Award	School Attended	Year of Award

### TERTIARY EDUCATION (including current incomplete courses)

Name and Location of Institution	Years of Attendance	Award Conferred	Date Conferred

### TEACHING QUALIFICATION I am qualified to teach

Infants

Primary

Secondary

Secondary Subjects

### SIGNIFICANT, RECENT & RELEVANT PROFESSIONAL DEVELOPMENT In general, within the last 5 years

Name and Location of Institution	Years of Attendance	Award Conferred (if applicable)	Date Conferred

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## 4. EMPLOYMENT HISTORY - PRESENT

Name of Employer

Address of Employer

Postcode

Name of Manager

Commencement Date

Current Position

Other Position(s) Held

Current Salary

### PAST EMPLOYMENT (in reverse order from most recent employer)

From	To	Name and Address of Employment	Employment Status	Years Completed*

\* Where part-time teaching is listed, please note your FTE load.

\* Part-time and casual teaching will only be included in calculation of service where appropriate evidence is supplied.

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## 5. TEACHER ACCREDITATION

All teachers working in NSW schools must be accredited with the NSW Education Standards Authority (NESA) to be eligible to teach in NSW.

Are you accredited with NESA?	Yes	No
If yes, please provide your accreditation number:		
If yes, please provide your accreditation level:		
If yes, please identify the Teacher Accreditation Authority:		
If you cannot provide an accreditation number please indicate the reason below:		
My application is now with NESA	Yes	No
I am unaware of NESA and its requirements	Yes	No
I will be applying for accreditation with this application	Yes	No

## 6. EMPLOYMENT SCREENING

Teaching positions are child-related employment. Child protection legislation requires preferred applicants to be subject to employment screening.

*A Prohibited Employment Declaration and Employment Screening Consent Form* is to be returned with this application, and is attached

Have you ever had your registration, licensing, or classification as a teacher or any other entitlement to teach cancelled or suspended or withdrawn in Australia or any other country?	Yes	No
Have you ever been refused registration, accreditation, licensing, or classification as a teacher in Australia or any other country?	Yes	No
Have you ever been dismissed or asked to resign as a teacher in Australia or any other country?	Yes	No
Have you ever (or are you currently) the subject of disciplinary proceedings (or any action that might lead to such proceedings) in relation to your employment in Australia or any other country?	Yes	No
Have you ever been convicted of an offence carrying a penalty of imprisonment?	Yes	No

*If you have answered Yes to any of the above questions, please attach details.*

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## 7. DECLARATION

Do you have any illness/injury/health problem that may render you unable to carry out the inherent requirements of the position? Yes  No

*If you have answered Yes to the above questions, please attach details.*

**I certify that the information provided by me in this application form is complete and correct in every detail, and I understand that deliberate inaccuracies or omissions may result in non-acceptance of this application and/or the termination of any employment that may be offered.**

Signature \_\_\_\_\_

Date \_\_\_\_\_

## 8. ATTACHMENTS

Listed below are documents relevant to your application. Please submit copies that have been verified as true copies of the original by either a Justice of the Peace or a Solicitor.

**Please note that copies are required of all applicable documents.** Please tick where attached.

1. '100 point' proof of identity (e.g. passport, birth certificate & licence/Medicare card)
2. Proof of citizenship / Australian residency (e.g. birth certificate, passport, visa)
3. University or College final transcript of academic results indicating eligibility for Award
4. Teaching Qualification
5. Other Degrees, Diplomas or Certificates including First-Aid Certificate (if applicable)
6. Statement(s) of service showing:
  - a) commencement dates
  - b) termination dates
  - c) whether service was full-time or part-time or casual
  - d) for part-time or casual service, details of hours/days worked
7. Evidence of teacher classification as at 31 December 2010
8. Evidence of ISTAA accreditation
9. Working with Children Check Clearance number
10. Details of any relevant employment screening matter
11. Details of any relevant illness/injury

**Please return my documents, as appropriate, if my application is unsuccessful.**

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## 9. OTHER

List your special interests that may be of service to this College

Why would you like to join the staff of this College?

What role does the Bible play in your daily life?

Explain how your faith in Jesus Christ will affect your role within this College

To which Church do you belong

How often do you attend this Church

Weekly

Occasionally

Rarely

Who is the Minister?

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## 10. REFEREES (one of which must be a Minister of Religion)

Name	Address	Phone	Position

To help arrange interview times please indicate the most suitable time for you. Where possible we will endeavour to meet your request,

*If using a web based mail program, you will need to save this PDF and attach it separately to return, email to: [employment@opac.nsw.edu.au](mailto:employment@opac.nsw.edu.au)*

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