



Student Learning Assistant – Senior School Part Time

Oran Park Anglican College is a vibrant learning community in one of the fastest growing areas of Southwest Sydney. Catering for over 1000 students Prep – Year 12 in modern purpose-built facilities the College has established its reputation as providing a respectful, joyous and collaborative learning environment with strong pastoral support. We value academic rigour, comprehensive and inclusive pastoral care, service-learning opportunities, thriving sporting programs and excellence in the creative and performing arts.

In a recent School Review the College was described as a “positive, joyful community where the care of students was paramount”.

We are seeking to appoint a Student Learning Assistant to join our Diverse Learning team supporting our College students.

Position Summary

The Student Learning Assistant will work collaboratively, with classroom teachers. The role primarily supports the learning needs of students in the classroom, in small groups and on an individual basis.

Reports to:	Learning Support Coordinator (Senior School)
Status and Hours:	Part Time, Temporary position (12 months) Learning Support Assistant hours are Monday to Thursday, 8:00 am – 3.30 pm
Commencement Date:	Term 1 2024
Dress Code:	Oran Park Anglican College requires staff to dress in a professional manner, fitting of an independent school.

Major Responsibilities

The Student Learning Assistant role calls for a caring, approachable support person who can encourage, develop and nurture the growth of students in their care. The responsibilities include but are not limited to:

- Working collaboratively with other staff to identify clear teaching objectives and specify how they will be taught and assessed.
- Setting appropriate academic and behavioural expectations.
- Active participation in goal setting, peer coaching and mentoring for improving pedagogy.
- Promoting the general progress and well-being of students.
- Providing effective feedback to students which promotes growth in their learning.
- Having an active commitment to and involvement with the co-curricular life of the College.
- Modelling a Christian example in all activities and care for the spiritual welfare of the students in their care.
- Working collaboratively with other staff to promote the College’s values: courage, curiosity, craftsmanship, collaboration and compassion.

Vision

We strive to be a vibrant learning community that impacts every member for Jesus, through life-changing, caring, quality Christian education

Mission

We do this by growing a strong and sustainable College community that nurtures Christ-shaped values of courage, curiosity, craftsmanship, collaboration and compassion.

Professional and Personal Attributes

The Learning Support Assistant must have the capacity to build effective relationships with students and staff to enhance student wellbeing and outcomes. Essential criteria for this role include;

- A committed Christian and an active member of a church.
- An understanding of and commitment to student wellbeing.
- Demonstrated ability to contribute to the co-curricular life of the College.
- An ability to work effectively and flexibly as a team member.
- A commitment to ongoing personal professional development.

Desirable Criteria

- Certificate III/IV in Education Support (or willingness to train in this).
- Experience in the MiniLit and MultiLit programs.

Additional Information

References: Provide three (3) referees one of whom should be the Minister of the Christian community you serve within, who can support your application.

Salary: In accordance with the Independent Schools NSW/ACT (Support and Operational Staff) Multi-Enterprise Agreement 2021.

Child Safety: Oran Park Anglican College is committed to child safety. All members of staff are required to comply with applicable child protection legislation and are responsible for ensuring that the College's Child Safe policies, procedures and programs are at the forefront of all we do. As such, the successful applicant will be expected to satisfy child protection screening and adhere to the College's Child Safe Policy and Code of Conduct.

WHS: Oran Park Anglican College acknowledges that the health, safety and wellbeing of people and the provision of a safe working and learning environment are central to the values of the College. All members of staff are required to adhere to the College's WHS policies and procedures and undertake annual WHS training. The successful applicant will be provided with their WHS responsibilities at the time of appointment.

Note: All positions evolve over time and as such, the position description should be viewed as a guide with the full expectation that other duties as required will be a natural part of the role. The role will continue to evolve in consultation with the Principal.

The Application Process

Applicants are required to:

- Complete the "Application for employment – Non-Teaching" form (found under the Employment tab on our website).
- Provide a 1-2 page cover letter which details your experience and demonstrates your ability to meet the essential criteria for this position, including a statement of personal Christian faith.
- Curriculum Vitae of no more than 4 pages.

Please forward your application marked "Private and Confidential" to:

Mrs Naomi Wilkins
Principal
Oran Park Anglican College

Email employment@opac.nsw.edu.au – one PDF document

Website www.opac.nsw.edu.au

Applications close when position filled